

**INSTRUCTIONS AND DATA FORMS FOR
LOCAL AUTHORITY HAVING JURISDICTION TO SUBMIT
LOCALLY ADOPTED OUTDOOR LIGHTING ORDINANCES
TO THE CALIFORNIA ENERGY COMMISSION**

Additional lighting power allowances are available when higher light levels are required by law, through an officially adopted local ordinance by the AHJ in accordance with §10-114 of the Standards.

The Authority Having Jurisdiction (AHJ) is the local governmental agency with the authority to establish minimum outdoor illumination levels. This may be the local building, zoning, or planning board, or other governmental agency responsible for the municipal general plan or local zoning regulations.

The local AHJ may officially adopt specific outdoor light levels, which shall be expressed as average or minimum footcandle levels, by following a public process that allows for formal public notification, review, and comment about the proposed.

A local AHJ who adopts specific outdoor light levels shall notify the Energy Commission by providing a description of the adopted specific light levels to the executive director.

The description shall include all of the following details:

1. Documentation establishing that the party submitting the notification to the Energy Commission is the local Authority Having Jurisdiction (AHJ).
2. The minimum or average light levels adopted, and the applications where these light levels apply.
3. The county name, city name if any, and zip code(s) of all areas covered by the local ordinance.
4. A description of the public process that was conducted in adopting the specific light levels, including the dates and publication used for the formal public notification, an explanation of the process conducted to allow review and comment, and a copy of the adopted resolution made by the AHJ.

Example: Public notice posted in local newspaper on 6/6/10 (state the name(s) of the newspaper), written comments accepted through 7/6/04, adoption meeting of the Board of Supervisors conducted on 7/11/04, adopted by Board of Supervisors after public discussion.

5. An explanation of how the adopted specific outdoor lighting levels are consistent with the specifications of Section 10-114.

Example: A public process was conducted as required by Section 10-114(e and f), which allows a local jurisdiction to officially adopt specific outdoor lighting levels by following a public process that allows for formal public notification, review, and comment about the proposed change. The changes are expressed as minimum footcandle levels as required. Included is a detailed description of the adopted specific light levels, consisting of minimum light levels adopted, the application where these light levels apply, and the county name, city name, and zip codes of all areas covered by the local ordinances.

The Standards shall recognize only those light level ordinances that have been officially adopted by a local AHJ and have been reported to the Energy Commission as described above. The Standards shall not recognize minimum light level requirements which have not been properly adopted by the AHJ, even if reported to the Energy Commission, or minimum light level specifications established by other parties, such as retailers or other business. Outdoor lighting ordinances, which were officially adopted by the AHJ prior to the effective date of the 2008 Standards of January 1, 2010, but were not adopted in compliance with the public process requirements of Section 10-114, have been superseded, and must be re-adopted by the AHJ pursuant to the above requirements in order to be recognized by the Standards. Prior outdoor lighting ordinances that were adopted in accordance with the public process requirements shall be recognized by the Standards only upon submission of the above information to the Energy Commission by the AHJ.

A copy of the attached data form, *Amendments to Outdoor Lighting Ordinances*, shall be completed and submitted to:

By Mail	or by FAX	or by email
Gary Flamm California Energy Commission 1516 Ninth Street, MS 37 Sacramento, CA 95814-5504	916-654-4304	gflamm@energy.state.ca.us

Adopted Outdoor Lighting Ordinances Data Form

Instructions: This Data Form shall be submitted only by the Authority Having Jurisdiction (AHJ) to adopt local outdoor lighting ordinances. Please fill out the following information and submit to the California Energy Commission.

Information about the Authority Having Jurisdiction (AHJ)		
Name of city, county, special district, etc.		
Address		

Authorized representative of the AHJ submitting this data form		
Name of Contact	Phone Number	Position

Information about the public process		
County Name	City Name	A description of the public process that was conducted

Description of locally adopted outdoor lighting ordinances			
Zip Code(s)	List Footcandle Levels (select one)		Description of areas covered by the outdoor lighting ordinance
	Minimum	Average	

How is the locally adopted outdoor lighting ordinance consistent with the specifications in the Standards?