

California Energy Commission



CLASSIFICATION: **Energy Resources Specialist III (Supervisory)**
Will consider a Training and Development Assignment

Pending DOF Approval of classification

TENURE/TIME BASE: Permanent/Full Time

SALARY: \$7,451 - \$9,259

LOCATION: Energy Assessments Division, Demand Analysis Office
 Sacramento

FINAL FILING DATE: **Until Filled**

The mission of the Energy Assessments Division (EAD) is to conduct assessments of California’s electricity, natural gas, petroleum, and transportation systems and trends and to provide that information to the state’s decision makers and the public. This information assists these and other stakeholders to develop energy policies that balance the need for adequate resources with economic, public health, safety, and environmental goals. The division’s emphasis is on building staff capabilities in the latest modeling and analytical techniques.

DUTIES/RESPONSIBILITIES:

The Energy Resources Specialist III (Supervisory) is under the general supervision of the Energy Resources Specialist III (Managerial) of the Demand Analysis Office (DAO) and supervises the Energy Efficiency Assessment Unit (EEAU). This unit assesses energy efficiency savings and demand reductions as outlined in Senate Bill 350 (DeLeon, Chapter 547, Statutes of 2015). Specifically, the EEAU addresses the legislation’s direction that calls for a cumulative doubling of statewide energy efficiency savings in electricity and natural gas final end uses for retail customers. The supervisor oversees the unit as it analyzes California’s progress toward doubling energy efficiency savings. This analysis requires staff to work closely with the California Public Utilities Commission (CPUC), publicly owned utilities, and other entities on their plans to reach energy efficiency savings goals. The incumbent works with a team of subject matter experts and energy specialists knowledgeable about electricity and natural gas utilities that provide energy savings measures and programs to Californians. The incumbent also plans and advocates for all resources including staffing and funding necessary to meet the EEAU’s responsibilities and keeps Energy Commission management informed about activities and issues relevant to the unit. Specific duties include but are not limited to:

- Plan, organize, supervise, and direct the work of professional staff in evaluating the progress utilities and other entities are making in reaching California’s energy efficiency savings targets. Collaborate with the Energy Commission’s top subject matter experts in the field of energy efficiency savings and demand reduction assessments to achieve this work. This responsibility includes working with technical staff to develop working relations with utility and other entity staff that are responsible for planning and implementing activities that contribute to meeting California’s energy efficiency savings targets.
- Actively participate in the development of methods, tools, and processes necessary to assess utility and other entity efforts to reach energy efficiency savings targets and the hourly and seasonal impact on statewide and local electricity demand. Oversee that the methods, tools, and processes are well documented and vetted in public with stakeholders.

- Represent technical staff at venues inside and outside the Energy Commission where the work products of the team are used. Provide staff with assistance needed to resolve any issues including access to CPUC, utility and other entity staff that is necessary to carry out the evaluation of progress in reaching California energy efficiency savings targets.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Experience in supervising a technical program or other analytic function, especially in times of organizational change.
- Ability to direct, motivate, and earn the respect of staff.
- Highly developed written and oral communication skills.
- Ability to function within a team environment.
- Ability to supervise staff to produce timely, quality work products.
- Ability to manage and resolve conflict.
- Ability to communicate complicated information a simple, consumer friendly manner.
- Ability to master new technical concepts

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the State Restriction of Appointments (SROA) process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA #820-414 and Position #820-4813-004 in the “Explanation Section” of the STD. 678.** Will consider a Training and Development Assignment.

***Please Note:** Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list.*

SUBMIT APPLICATIONS TO:

Personnel Services Office
ATTN: RPA #820-414
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statements:
<http://www.energy.ca.gov/careers/jobs.html>

For additional questions regarding this recruitment, you may contact (916) 654-4305 or email personnel@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922